



Acadia St Landry Hospital
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Acadia St. Landry Hospital
Board of Commissioners Regular Meeting Minutes
October 27, 2022

The Board of Commissioners of the Acadia St. Landry Hospital Service Districts No. 6 and 7 met on Thursday, October 27, 2022 at 6:00pm in the Acadia St. Landry Hospital Board Room at 810 South Broadway Street, Church Point, Louisiana.

CALL TO ORDER:

- The meeting was called to order by Chairman L. Bellard October 27, 2022 at 6:00p.m.

PRAYER AND PLEDGE OF ALLEGIANCE:

- The Prayer was led by Rachel Broussard and Pledge of Allegiance led by Chairman L. Bellard.

ROLL CALL OF BOARD OF COMMISSIONERS MEMBERS:

- Board Members Present: Benji Bellard, Jeff Richard, Lee Ward Bellard, Tony Cook, Rachel Broussard, Michael Williams, M.D.
- Board Members Absent: None

ALSO IN ATTENDANCE:

- **ASLH EMPLOYEES:** Michael J. LeJeune – CEO/Administrator, Brenda Pourciau, Barrett Broussard, Garrett Higginbotham, Andre Venable, Shayla Reber, Annette T. Arnaud.
- **GENERAL PUBLIC:** Lainie Toups, George Pourciau, A.J. Credeur, Pat Daigle, Doug Wimberly, Jason LeBlanc, Candy Leger, Cindy Walters.

PUBLIC COMMENT:

- Candy Leger – Ms. Leger stated “I just missed last month’s meetings and I wanted to get an update from you guys on what the plans are. Thankfully to Claudette’s wonderful coverage of the meetings I feel like I was here, but I see that we are reaching a point where a decision needs to be made and I was just wondering if anything has been decided on the new facility or where we are moving forward with a new building or what.” LeJeune stated “I will be addressing it in the CEO report.” Ms. Leger stated “I wanted to leave, not wait for the CEO report.”
- Chairman L. Bellard confirmed with those in attendance that there was no one else with public comments. The public comment section was closed.

APPROVAL OF BOARD MINUTES:

- Motion by Broussard, second by Cook to approve minutes of the regular meeting held September 22, 2022. A vote was called, motion passed unanimously.
- Motion by Broussard, second by Williams to approve minutes of the special meeting held September 26, 2022. A vote was called, motion passed unanimously.

MEDICAL STAFF REPORT:

- Motion by Broussard, second by Cook to approve minutes of the September 28, 2022 and October 26, 2022 medical staff meetings. A vote was called, motion passed unanimously.
- The following medical staff were reviewed for credentialing or recredentialing: Verma Sumeet, MD – VRAD, Gwen Leger, APRN – Allied Health, Thomas Gallagher, MD – VRAD, Dr. Sameh Sakla – Salient Radiology, Dr. Michael Robin – Salient Radiology, Dr. Deborah Conway – VRAD, Dr. Steven Mszco – VRAD. Credentials deactivated were Dr. John Pavlue – VRAD and Dr. Mark St. Cyr – Correct Care.

QA REPORT:

- Motion by Broussard, second by Cook to approve minutes of the September 22, 2022 QA meeting. A vote was called, motion passed unanimously.
- Motion by Broussard, second by Cook to approve minutes of the October 20, 2022 QA meeting. A vote was called, motion passed unanimously.

FINANCIAL REPORT:

- Jason LeBlanc, CPA with Lester, Miller & Wells, CPAs presented the financial report for September 2022.
- Motion by Williams, second by Broussard to approve the September 2022 financial report. A vote was called, motion passed unanimously.

BUSINESS OFFICE REPORT:

- The business office report for the month of September was presented by Jason LeBlanc, CPA with Lester, Miller & Wells, CPAs.
- Motion by Broussard, second by Cook to approve minutes of the business office report. A vote was called, motion passed unanimously.

ASLH HEALTH BUS UPDATE:

- LeJeune reported that the health Bus has been out of service now for approximately two months now. He stated that per Mike LeJeune in maintenance, the bus is still in good shape and that the generator on the bus quit working. M. LeJeune stated that they are having difficulty finding the part to replace, but they are actively looking for it. He further stated that if a part

could not be found, that they would see if a machinist could make the replacement part. LeJeune stated getting the bus up and running needs to be done sooner than later.

AMENDMENT TO PHYSICIAN AGREEMENT:

- Dr. Michael Williams stated that the way the current probationary period was written for physicians would have consulting staff constantly in a probationary period. Dr. Williams proposed the agreement state “All new active and courtesy staff appointments effective this date to the Medical Staff will be subjected to a six (6) month probationary period.” Versus “All new appointments effective this date to the Medical Staff will be subjected to a six (6) month probationary period.”
- Motion by Cook, second by Broussard to amend *Article III, Section 3 (A) Probationary Period* of the medical Bylaws. A vote was called, motion passed unanimously.

ADPOTION OF SINGLE AUDIT REPORTING POLICY

- LeJeune stated that per the Health Resources and Service Administration (HRSA) if Acadia-St. Landry Hospital wanted to apply for federal grants and since ASLH does not have a centralized grant department; the hospital is required to have a detailed policy stating that it is the responsibility of each department obtaining a grant to care for and be familiar with all grant documents and requirements. The policy has been written and was reviewed by the board.
- Motion by Broussard, second by Cook to approve the adoption of a single audit reporting policy as written. A vote was called, motion passed unanimously.

CEO REPORT:

- LeJeune began the CEO report with clinical updates. Total Swing Bed daily average was 7.03 for the month of September. Fleur De Lis had an Average Daily Census of 9.4 in the month of September. Wound Clinic saw a total of 81 outpatients in the month of September, an increase from 67 in August.

Current facility updates included the addition of several LED lights added around the hospital to include the ER and Front Canopy. The hedges in front of the hospital have been removed as well as all of the “Can Spotlights” in the ground. The lights have been replaced with 2 bright LEDs that shine into the oak trees. LeJeune gave a big thank you to his fiancé Laine and her mother Ms. Joan who came help on the weekend to remove and update all of the landscaping in front of the hospital. We have installed a new call bell system in each ER system as well as the bathrooms near the ER. It delivers a visual and audible alert if assistance is needed. IN the way of security, LeJeune stated, we have received quotes on adding keyless entries to several exterior doors to added staff security. We have also received quotes on adding 2 additional doors in the hospital to reduce the “free access” of the hospital.

After his facility update, LeJeune stated, “Speaking of Free Access – I am aware that this is a public building, but it does not have free public access. You have to be here for business/healthcare purposes. Those here for medical care deserve a right to privacy.”

In the way of hospital operations, LeJeune discussed the renewal of the hospital license, the website rebuild, the hiring of a NP, Director of HR, and a Financial Controller. He also stated

that several staff members have begun an extensive contract review to be sure that we are only paying for what we are using. Finally, LeJeune discussed getting credentialed with Medicare Advantage Plans including Humana, WellCare, United Healthcare, and Vantage.

ELECTION OF CHAIRMAN:

- Chairman L. Bellard asked the board members for nominations for Chairman. Dr. Michael Williams nominated Lee Ward Bellard to which Mr. Bellard responded with “I decline”. There were no other nominations made from any member of the board. With no other nominations a motion could not be made.

EXECUTIVE SESSION:

- Motion by Williams, second by Cook to enter into executive session. A vote was called, motion passed unanimously.
- Attorney Doug Wimberly was a guest in Executive Session.

RETURN FROM EXECUTIVE SESSION:

- Motion by Williams, second by Richard to exit executive session and return to regular session. A vote was called, motion passed unanimously.

ADJOURN:

- Chairman L. Bellard asked if there was any further discussion. Being none, he asked for a motion to adjourn.
- Motion by Williams, second by Cook to adjourn the meeting. A vote was called, motion passed unanimously to adjourn.
- Meeting was adjourned at 7:55 p.m.

/S/ Lee Ward Bellard

Lee Ward Bellard
Board of Commissioners Chairman
Acadia St. Landry Parish Hospital

/S/ Michael J. LeJeune

Michael J. LeJeune MBA, BSN-RN
CEO/Administrator
Acadia St. Landry Parish Hospital

Minutes prepared by: Michael J. LeJeune