



Acadia St Landry Hospital
810 South Broadway Street
Church Point, Louisiana 70525
Main: 337-684-5435
Fax: 337-684-5449

Acadia St. Landry Hospital
Board of Commissioners Regular Meeting Minutes
June 26, 2025

The Board of Commissioners of the Acadia St. Landry Hospital Service District met on Thursday, June 26, 2025 at 5:15 pm in the Acadia St. Landry Hospital Board Room at 810 South Broadway Street, Church Point, Louisiana.

CALL TO ORDER:

- The meeting was called to order by Chairman Lee Ward Bellard on June 26, 2025 at 5:15 pm.

PRAYER AND PLEDGE OF ALLEGIANCE:

- The Prayer was led by Rachel Broussard and Pledge of Allegiance was led by Lee Ward Bellard.

ROLL CALL OF BOARD OF COMMISSIONERS MEMBERS:

- Board Members Present: Lee Ward Bellard, Jeff Richard, Rachel Broussard, Tony Cook, and Carrie Guidry, MD
- Board Members Absent: Benji Bellard

ALSO IN ATTENDANCE:

- **ASLH EMPLOYEES:** Michael J. LeJeune – CEO/Administrator, Tiffany Young, and Janea Boudreaux.
- **GENERAL PUBLIC:** Jason LeBlanc, Hospital CPA and Taylor Guidry, Hospital Attorney

PUBLIC COMMENT:

- Chairman Lee Ward Bellard confirmed with those in attendance that there was no one with public comment. Before moving on, Commissioner, Jeff Richard stated that he met a lady in his coffee shop who stated a family member recently used our hospital and they had a wonderful experience.
- Commissioner Rachel Broussard stated that she hears many people talking about really enjoying our new physicians.

APPROVAL OF CONSENSUS AGENDA:

- Chairman Lee Ward Bellard asked if any items on the consensus agenda needed to be removed for further discussion. With no items to be removed, L. Bellard asked for a motion to approve the consensus agenda which contained the following items:
 - a. Approval of the May 2025 Meeting Minutes
 - b. Approval of the June 2025 Medical Staff Minutes
 - c. Approval of the June 2025 Credentials

- Motion by Rachel Broussard, second by Jeff Richard to approve all items on the consensus agenda. A vote was called, motion passed unanimously.

FINANCIAL REPORT:

- Jason LeBlanc, CPA with Lester, Miller & Wells, CPAs presented the financial reports and business office reports for the month of May 2025.
- Motion by T. Cook, second by R. Broussard to approve the May 2025 financial report. A vote was called, motion passed unanimously.

ASLH LETTER OF ENGAGEMENT:

- LeJeune stated that we are at the point of signing a letter of engagement for the 2024-2025 fiscal year audit. He stated that they reached out to 3 additional auditing firms separate from the firm we have been using. He stated that one was significantly more expensive, one does not audit hospital and the last did not respond. He suggested using Kolder & Slaven Company again this year for the audit.
- Motion by R. Broussard, second by J. Richard to allow the CEO to sign the engagement letter with Kolder and Slaven for the fiscal year financial audit. A vote was called, motion passed unanimously.

ASLH FOUNDATION

- LeJeune updated the board on the potential of recreating a foundation board. He stated that he is still working with the attorneys for its creation and will continue to update the board on its progress.
- This report was information only and no board action was taken regarding the foundation.

CEO REPORT:

- In the way of CEO report, LeJeune stated the following:
- Welcome Janea Boudreaux to the meeting, Janea is the hospitals new Executive Assistant and began with us on the 2nd of this month. We are happy to have her onboard with us.
- A big congratulations to Ms. Judy Etienne. She has been an employee of Acadia St. Landry Hospital for 40 years this month!
- We hosted the AHEC program here again this Summer (Area Health Education Center) put on through the Southwest Louisiana AHEC program. We had a total of 8 students with 6 being from Church Point High and 2 being from Rayne High. They shadowed different departments of the hospital for 2 weeks. One of the students Miss Jazlynn Kidder is now doing an internship in our financial department.

- Ginger, our compliance officer is now in full swing of reviewing, rewriting, and updating all hospital policies. This will take a long while, but is much needed.
- The new psychiatric nurse practitioner continues to have a full schedule. We were just informed that she and her husband are expecting so we will work on credentialing her partner so that she can fill in when needed so that no patient care days are missed.
- 340b Program – We started as a trial to see if it was worth it. Weve used it mostly with hospital employees. This can be a very confusing program on the backend if not done correctly. Our previous pharmacist was manually inputting all of the information into the system, which is possible with only a few patients. Now that we are ready to expand, we are getting quotes for companies to use the proper systems to ensure accuracy and compliance.
- We have some new ER Drs, with us. Dr. Glen Lafleur, Dr. Kasimu Moody, and Dr. Aaron Klepper.
- Dr. William “Mike” Gaar, one of our ER doctors for several years unexpectedly passed on May 30th.
- Also please keep Ginger Mouton, our Compliance Officer in your prayers as she unexpectedly lost her father last night.

Current Hospital:

- I mentioned last meeting that we will be making some updates in the conference room. Most have been done, with a few more to be completed.
- Monday the 16th we met with GHC to review security cameras and access points.
- The front lobby reception area has been remodeled for the purpose of privacy. We began getting more complaints of no privacy, so we altered the flow and layout of the business office to help with that.

New Hospital Update:

- Exterior renderings and floor plans are mostly complete which I showed at the last meeting.
- Civil engineering has started on the property. They are working with the town and the mayor for the needed information. We are still using Mitch Andrus with Royal Engineering; Mitch is a Native of Acadia Parish.
- DOTD is also now involved an is requiring a “traffic study” of the Hwy to determine if we will be responsible for installing a turning lane. We received a proposal from Neel Schaffer out of Baton Rouge to conduct the survey.
- T. Baker Smith submitted a proposal to conduct the utility/sewer survey of the property.

- The B133 form has been completed by attorney Heather Arrington of The Heath Law Center in Lafayette, she is an associate of Jack Stoler. AIA B133 is a standard form agreement published by the American Institute of Architects (AIA). It is used to formalize the contractual relationship between an owner and an architect for a project where the construction manager is involved as constructor (CMc) — meaning a Construction Manager at Risk (CMAR) project delivery method. The form has been sent to the Lemoine Company.
- Once Lemoine completes their part, it will be sent to the USDA for review and approval.

ENTER EXECUTIVE SESSION

- Motion by Rachel Broussard, second by Tony Cook to enter executive session at 5:48PM. A vote was called, motion passed unanimously. Guests in the session were hospital CPA, Jason LeBlanc and Taylor Guidry, hospital attorney.

EXIT EXECUTIVE SESSION

- Motion by Rachel Broussard, second by Jeff Richard to exit executive session at 6:20PM. A vote was called, motion passed unanimously.

Upon exiting Executive Session, the following actions were taken by the board:

ACTION 1: FELTON FINANCIAL MATTERS

- A motion was made by Rachel Broussard to pursue legal actions to collect outstanding debt owed to Acadia St. Landry Hospital after the designated deadline. Second by Tony Cook. A vote was called and unanimously approved.

ACTION 2: CEO CONTRACT REVIEW

- A motion was made by Rachel Broussard to renew the CEO contract by 3 additional years. Second by Tony Cook. A vote was called and unanimously approved.

ADJOURN:

- Chairman Lee Ward Bellard asked if there was any further discussion. Being none, he asked for a motion to adjourn.
- Motion by Tony Cook, second by Rachel Broussard to adjourn the meeting. A vote was called, motion passed unanimously to adjourn.
- Meeting was adjourned at 6:21 p.m.

_____/S/ Lee Ward Bellard_____
 Lee Ward Bellard
 Board of Commissioners Chairman
 Acadia St. Landry Parish Hospital

_____/S/ Michael J. Lejeune_____
 Michael J. LeJeune MBA, BSN-RN
 CEO/Administrator
 Acadia St. Landry Parish Hospital