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Acadia St. Landry Hospital
Board of Commissioners Regular Meeting Minutes
August 28, 2025

The Board of Commissioners of the Acadia St. Landry Hospital Service District met on Thursday, August 28, 2025 at 5:15 pm in the Acadia St. Landry Hospital Board Room at 810 South Broadway Street, Church Point, Louisiana.

CALL TO ORDER:
- The meeting was called to order by Chairman Lee Ward Bellard on August 28, 2025 at 5:17 pm.

PRAYER AND PLEDGE OF ALLEGIANCE:
- The Prayer and Pledge of Allegiance was led by Lee Ward Bellard.

ROLL CALL OF BOARD OF COMMISSIONERS MEMBERS:
- Board Members Present: Lee Ward Bellard, Benji Bellard, Tony Cook, and Carrie Guidry, MD

- Board Members Absent: Rachel Broussard and Jeff Richard

ALSO IN ATTENDANCE:
- **ASLH EMPLOYEES:** Michael J. LeJeune – CEO/Administrator, Tiffany Young, Janea Boudreaux, Tarvis Deshotel, Garrett Higginbotham, Maria Sonnier, and Ginger Mouton.

- **GENERAL PUBLIC:** Jason LeBlanc, Hospital CPA and Taylor Guidry, Hospital Attorney

PUBLIC COMMENT:

- Chairman Lee Ward Bellard confirmed with those in attendance that there was no one with public comment. Being none, the public comment section was closed.

APPROVAL OF CONSENSUS AGENDA:
- Chairman Lee Ward Bellard asked if any items on the consensus agenda needed to be removed for further discussion. With no items to be removed, L. Bellard asked for a motion to approve the consensus agenda which contained the following items:
  - *Approval of June 2025 Meeting Minutes*
  - *Approval of August 2025 Medical Staff Minutes*
  - *Approval of July & August 2025 Credentials*

- Motion by Cook, second by B. Bellard to approve all items on the consensus agenda. A vote was called, motion passed unanimously.

FINANCIAL REPORT:

- Jason LeBlanc, CPA with Lester, Miller & Wells, CPAs presented the financial reports and business office reports for the months of June and July 2025.

- Motion by T. Cook, second by C. Guidry to approve the June and July 2025 financial report. A vote was called, motion passed unanimously.

RADIOLOGY EQUIPMENT

- LeJeune stated that the primary x-ray unit is no longer in working condition. He received 2 repair quotes both being roughly $10,000 with “no guarantee” on how long it will work after the repairs. LeJeune stated the machine is several years old and was a refurbished unit when it was originally acquired. Multiple radiology vendors submitted quotes for a new machine. LeJeune stated that they are currently using the portable x-ray unit and that is working fine, but it is not a long-term solution. After reviewing the quotes, LeJeune asked for a motion to purchase a new x-ray machine for the hospital.

- Motion by T. Cook, second by B. Bellard to allow the CEO to enter into a purchase agreement for an x-ray unit for the hospital. A vote was called, motion passed unanimously.

MEDITECH EMR

- LeJeune stated that for a functionality and cost saving measure, they are looking at the possibility of changing EMR (Electronic Medical Record) programs. He stated that while the current program works, it is very expensive and many of the staff do not know how to fully use it. They have contacted the vendor multiple times for additional training, but have had little success. He stated that they are in the beginning phases of EMR review, but wanted the board to be aware of it.

- This report was information only and no board action was taken regarding the EMR.

ADOPTION/APPROVAL OF THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR THE AUDIT OF THE FINANCIAL STATEMENTS AS OF JUNE 30, 2025.

- LeJeune stated that this is the same yearly questionnaire that is required for the audit. Tiffany Young, Controller, answered the questions on behalf of the hospital/board and it was sent to the board for review with the board packet prior to the meeting.

- Motion by T. Cook, second by B. Bellard to approval/adopt the Louisiana Compliance Questionnaire for the Audit of the Financial Statements as of June 30, 2025. A vote was called, motion passed unanimously.

CEO REPORT:

- In the way of CEO report, LeJeune stated the following:

- We have had some pretty big equipment failures.

    1. The 1 of the 2 AC's went out in the pediatric clinic. We attempted to get it repaired, but it was not repairable so we had to change it out. $4800

    2. The fire alarm began causing trouble. Initial quote was $875, but ended up being $1400 as the system was too old and specialty parts were needed.

    3. The ice machine went out in the kitchen and was not repairable. $2800

    4. Finally, the X-Ray machine went down. We have had 2 different service techs look at it. Both said we can attempt to fix it, costly approx. $10,000 but that there was no guarantee how long it would work. Parts are non-returnable. Waymon Hesser who is the acting project manager for the new hospital project began getting quotes from multiple X-Ray Companies

- On a positive, patients really like the new registration area!

- In the way of operations, all of our external clinics with the exception of 1 are now operating in the black (This includes Fleur-de-Lis, Pediatric Therapy, Inpatient Psych, Outpatient Psych and after 4 months, our psych NP is covering her salary and seeing a profit). I do believe we are still on target for the Point Primary to be in the black at the 18th month mark. Next month makes one year that they have been open.

- Next month also celebrates the 1-year anniversary of our partnership with Genesis Behavioral Health. We are seeing numbers that we have not seen in this facility in years and I am very proud of that partnership.

- We participate in the 340b program and will be moving forward with the program needed to insure we are participating correctly. We will be using the Morris & Dickson Platform called Cervey. This is a platform that our current pharmacist Sammye Wyble is familiar with so I see this as a relatively easy implementation. Sammye as well as Stephanie attended a 340b training program on Tuesday the 26th of this week to learn more about the program.

- The Lafayette Parish Coroner's Office created a SANE (Sexual Assault Nurse Examiner) Program. There has always been a version of this program around however we could never get anyone to come out and actually perform the exams. This program does just that. It is at no cost to the hospital and covers all of region 4. Tonya Suire, SANE Program Coordinator, came and performed training for our staff on the 7th of this month and we are very thankful to have access to this service.

- Very excited to announce that we will be holding a TNCC course here at ASLH for all of the ER nurses. TNCC stands for the Trauma Nursing Core Course, a course from the Emergency Nurses Association (ENA) that provides registered nurses with the knowledge and skills to effectively care for trauma patients. The 16 to 20-hour course includes lectures, hands-on skill stations, and online modules, culminating in an exam and a psychomotor skills evaluation. That course will be held here on September 9th and 10th.

- Amanda Caffey who is an X-Ray Tech has really taken the Bio Med position and ran with it. She has gone to other facilities to train with their techs and has saved us quite a bit of money by fixing equipment inhouse.

- As you the board members and staff know, we hired Dr. Richard as a Podiatrist here at the hospital. Unfortunately, that arrangement did not work out and the contract was terminated. We do wish her the best in her future endeavors.

- Our health bus… while it promotes a good thing in the community and I get a ton of push back when it is not on the road, it looks terrible. All of the stickers are peeling off and it just looks bad. We have started a worksite wellness program which does bring in income and we use the bus for it. However, the cost to remove and re-sticker the bus is substantial. We will start looking for a "new to us" smaller bus. We are allowed to use the grant funds from ALA (American Lung Association) as long as we put their logo on it also, which we have no issue with.

- Our ER has 5 beds. Two of which are rooms and 3 separated by curtains. As the psychiatric population increases, we are getting increasingly more violent patients brought to our ER. We do not have a room that allows us to treat these individuals safely. Most ERs have a room that individuals with violent psychiatric behaviors can be placed in while the staff can still monitor and remain safe until the patient calms down. We met with the fire marshal this week as we want to build out a room where curtain 3 is. An architect must draw the plans for submission to the fire marshal for review. For the safety of our staff, I am moving forward with this project.

- Our next meeting is scheduled for September 23rd. I will be on vacation for the first time in 6 years that is not work related. I will be out of the country. Garrett Higginbotham will be acting administrator and with Ginger Mouton second in command. I will be out for just shy of 2 weeks. If you decide to have the September meeting, Janea will prepare for it.

ENTER EXECUTIVE SESSION

- Motion by T. Cook, second by B Bellard to enter executive session at 6:03 PM. A vote was called, motion passed unanimously. Guests in the session were hospital CPA, Jason LeBlanc, Taylor Guidry, hospital attorney, Tiffany Young, Hospital Controller, and Ginger Mouton, Hospital Compliance Officer.

EXIT EXECUTIVE SESSION

- Motion by T. Cook, second by B Bellard to exit executive session at 6:15 PM. A vote was called, motion passed unanimously.

Upon exiting Executive Session, the following actions were taken by the board:

ACTION 1: Wound Care – Dr. Pinac

- A motion was made by T. Cook to allow the CEO to enter into contract with Dr. Andre Pinac to provide wound care services at Acadia St. Landry Hospital. Second by B. Bellard. A vote was called and unanimously approved.

ADJOURN:

- Chairman Lee Ward Bellard asked if there was any further discussion. Being none, he asked for a motion to adjourn.

- Motion by Tony Cook, second by Benji Bellard to adjourn the meeting. A vote was called, motion passed unanimously to adjourn.

- Meeting was adjourned at 6:17 p.m.

/S/ Lee Ward Bellard
Lee Ward Bellard
Board of Commissioners Chairman
Acadia St. Landry Parish Hospital

/S/ Michael J. LeJeune
Michael J. LeJeune MBA, BSN-RN
CEO/Administrator
Acadia St. Landry Parish Hospital